

# Wiyot Tribe Natural Resources Department

*Lughurruk Haloulilh* (those who take care of the land)

*Shou'r Haloulilh* (those who take care of the ocean)



## JOB ANNOUNCEMENT

**POSITION TITLE:** Natural Resources Intern  
**SUPERVISOR:** Natural Resources Technician  
**LOCATION:** Table Bluff Reservation (TBR) Natural Resources Department  
**SALARY:** \$11.00/hour  
**STATUS:** Temporary, Summer Internship  
**START/END DATE:** 6/12/17 – 8/25/17 (11 weeks, 440 hours total)  
**DEADLINE TO APPLY:** June 2, 2017

### POSITION DESCRIPTION:

The Natural Resources Intern works on a variety of projects in support of the Wiyot Tribe's Natural Resources Department (WNRD). This position requires a willingness to learn and perform scientific, educational, and labor related activities under the direction of WNRD staff, with direct supervision from the WNRD Technician. The applicant will receive training in scientific data collection and management, calibration and care of scientific equipment, generation of resource management plans, grants management, environmental education, and general office duties. The applicant will also assist the WNRD in a variety of duties including, but not limited to, habitat restoration, fisheries surveys, collecting geospatial data, inputting scientific data. WNRD projects include wildlife, fisheries, botany, habitat restoration, resource planning and land management, water quality monitoring, environmental education, botanical surveys, community garden, solid waste management and waste reduction, renewable energy and efficiency, environmental cleanup, infrastructure projects, and non-point source pollution prevention. Applicant will be required to travel for trainings and perform periodic field work in remote areas and marine environments.

### RESPONSIBILITIES:

Assist WNRD staff with activities that include, but may not be limited to, the following:

- Habitat restoration on the Tribe's landholdings including hand and mechanical treatment of invasive species,
- Collecting geospatial data for analysis and land acquisition prioritization,
- Generation of resource planning documents,
- Addressing solid and hazardous waste on TBR and other non-point source pollution related issues,
- Management of the community garden
- Water quality and biological monitoring program at TBR, Humboldt Bay, and Eel River estuary,
- Fisheries projects including Mad River summer steelhead counts,
- Energy efficiency and renewable energy projects,
- Field data collection on various other WNRD projects
- Environmental education programs and field trips for Tribal youth,
- Information management and record keeping,
- Departmental equipment and vehicle maintenance,
- Attend trainings, seminars, and meetings,
- Other duties as assigned

## **POSITION REQUIREMENTS**

Basic knowledge of:

- Issues related to Natural Resources Sciences, Tribal Land Management, and Environmental Sciences,
- Math and written communication skills,
- Microsoft Office applications (Word, Excel, PowerPoint, etc.) and basic computer skills

Ability to:

- Interact with youth and children and present environmental education material as needed,
- Effectively and respectfully communicate with TBR residents, Tribal members, staff, and outside agency personnel,
- Attend trainings (e.g., Swiftwater & First Aid/CPR training) and travel for field work as needed,
- Maintain professional appearance and demeanor and be punctual and reliable,
- Lift heavy objects; work in inclement weather; navigate steep, wet, muddy, and rough terrain as needed; and work on boat and in or near water.

## **EXPERIENCE/EDUCATION REQUIRED**

- Position is intended for current or recently graduated high school students,
- Applicant must have completed sophomore, junior, or senior year of high school within the last two years.

## **HOW TO APPLY**

Completed applications can be emailed, mailed, faxed, or hand delivered to:

Wiyot Tribe  
ATTN: Tim Nelson  
Natural Resources Department  
1000 Wiyot Dr.  
Loleta, CA 95551

[tim@wiyot.us](mailto:tim@wiyot.us) (email)  
707-733-5601 (fax)

Wiyot Tribe's Application of Employment Form can be found on the Tribe's website at:

<http://www.wiyot.us/employment-0>